



ANNUAL REPORT 2018 - 2019

*Advancing SES Volunteers
through National Representation
and Advocacy*

**NATIONAL STATE EMERGENCY SERVICE
VOLUNTEERS ASSOCIATION**

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*This Annual Report was compiled by the NSESVA Executive Group,
Gordon Hall ESM, Dr Faye Bendrups, Doreen McEncroe ESM*

NSESVA - The Beginning

In the late 2000s, some SES Volunteers discussed setting up a National body to represent the SES Volunteers.

At the 2012 AFAC Conference in Perth, a small group of SES Volunteers from WA and NSW, gathered behind some partitions and had a chat about when, where and how. The SES Volunteers were Peter Lalor, Gordon Hall, David Price, Dave Beard, John Capes, Charlie Moir and one other.

The then NSW SESVA Chair, Charlie Moir ESM, pledged support from the NSW SESVA to assist and provide some funding to make this happen.

A working group (NWG) was set up in 2013 consisting of SESVAs from NSW, Victoria, ACT, South Australia and Western Australia.

The NSW SESVA became the lead agency for the NWG, and all meetings were chaired by Charlie Moir ESM, President NSW SESVA. Documentation for meetings was provided by the NSW SESVA, including arranging accommodation, preparing agendas, supporting papers, preparing meeting notes, information, recording and distribution of Minutes .

Qld and the NT joined the working group in 2014.

Tasmania joined the National Association in mid-2018.

At the working group meetings, a number of ideas were tabled and discussed with agreements on;

- Objectives of the future Company,
- Structure and voting,
- A National Council to be formed

The Board of Directors were originally restricted to association Presidents and later modified to include an independent Director and Chair.

Councillors were provided by each Association (one each). They were required to enter into discussions with the Board and its members and were assigned projects together with Board members.

It was intended that these would be representative of the relevant associations' members and were not to be paid association or agency employees.

The constitution was discussed and eventually submitted.

Other items such as funding, raffles, and preparation of documents to compare the different states and territories were discussed at these working group meetings.

NSESVA - The Beginning (continued)

In May 2015, the NSESVA was officially formed as a Company, with the Registered Office, required consents, ACNC registration and other administrative matters all being completed.

Directors and Councillors were assigned specific projects and reported progress at each meeting.

Many of those projects will always be ongoing and the Directors will continue to work at those national tasks.

A succession of changes were made to the constitution to meet the changing needs.

The registration of the Association as a limited liability, not-for-profit company, also facilitated taking over the income-generating raffle that NSW SES VA had used, not only to fund itself but also our association through its formation process, enabling the national association to generate income across the nation.

The Working Group Members

2011 Teleconference

Charlie Moir, David Price, Teresa Cook, Warren Hicks, Neil Hedger, Doreen McEncroe

2012 Perth meeting (AFAC)

Charlie Moir, David Price, Gordon Hall, John Capes, Peter Lalor, and one other.

2013 Shangri-la meeting

Charlie Moir, Gordon Hall, Peter Lalor, Doreen McEncroe, Warren Hicks, Neil Hedger, Duck Tonge,

2014/15

Charlie Moir, Gordon Hall, Peter Lalor, Doreen McEncroe, Warren Hicks, Neil Hedger, Duck Tonge, Sharon Kearney, Garry Casey, Alan Leahy, Peter Lalor, John Lawrence



Members of the SESVAs of WA and NSW discussing a future National SESVA - Perth AFAC 2012



Inaugural Chair, Charlie Moir ESM, being presented with a commemorative plaque by the NSESVA Chair, Gordon Hall ESM

Appointed Directors and Councillors - Past and Present

Chair

2015 – 2018	Charlie Moir ESM	NSW
2018 -	Gordon Hall ESM	WA

Deputy Chair

2015 - 2018	Gordon Hall ESM	WA
2018 -	Dr Faye Bendrups	Vic

Secretary/Treasurer

2015 –	Doreen McEncroe ESM	ACT
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Directors

2015 - 2017	Charlie Moir ESM	NSW
2015 -	Gordon Hall ESM	WA
2015 -	Doreen McEncroe ESM	ACT
2015 -	Dr Faye Bendrups	Vic
2016 -	Eddie Cowie	Qld
2016 -	Warren Hicks	SA
2016 -	Sharon Kearney ESM	NT
2017 -	Kim Davis ESM	NSW
2018 -	Chris Draffin ESM	Tas
2018 -	David Rowlands	Vic

Councillors

2015 - 2018	David Rowlands	Vic
2015 -	Paul Kelly	Qld
2015 -	Duck Tonge ESM	ACT
2015 -	John Lawrence	SA
2015 - 2015	Mark Connor	Qld
2015 - 2017	Peter Lalor ESM	NSW
2015 - 2017	John Wright	NT
2016 -	Lin Booth	WA
2017 - 2017	Kim Davis ESM	NSW
2017 -	Ron Green	NT
2018 -	Shannon Crofton ESM	NSW
2018 -	Peter Geard	Tas
2018 -	Ray Desem	Vic

Youth Attendees at the National Memorial Service

Canberra May 2019

2019

Sarah Hamilton WA
Amanda Johnson Qld
Austen Hawkims Tas

Ty Walker ACT
Amani Kekunawala Vic
Luke Caban NT

Carly Meyer Qld
Ashley Hicks SA



Chairman's Report - Gordon Hall ESM

During this fourth year as a National Board, there have been a number of changes and achievements, some well recognised and others quietly happening in the background. The Board has worked hard and operated well as a team showing the mutual respect and acceptance of members, their opinions and personal Circumstances.

Change in Chairman

In August 2018, the then Chairman, Charlie Moir ESM, stepped down from the Board and we had a change in leadership. Charlie was presented with a special plaque honouring him as the *Inaugural Chair* of the NSESVA.

It is a credit to the Directors and Councillors that there was no disruption to the business during this change.

Administration

The Board had in previous years developed the NSESVA Business Plan, however this year, two documents were developed by the executive group from supplied information to assist the Board members.

The *Operating Plan* was a guide on roles and meeting dates of the NSESVA, whilst the *Jurisdictions Structures* paper provided details on structures and numbers in all jurisdictions.

Representation on External Committees

NSESVA Board members have been actively involved in a number of AFAC committees including, Volunteer Management Technical Group, Fitness for Role Project Team and the Volunteer Impact Assessment Guideline Doctrine Proposal Review. The other committees include the BNHCRC Adapting the Sector Advisory Group and the Australian Emergency Management Volunteer Forum.

Raffle Fund Raising

The raffle fund raising administration and governance was not at the standard this Board required and since the change in accountants, we have been able to correct a number of errors and lags in payment as we move to a best practice.

The raffle dollar value in sales has increased by 14% over the 2018/19 financial year which will give us a bench mark for the future.

The auditor has provided guidance and has been very supportive and positive about the administration of the raffle.

Youth Involvement

The Board is to be commended for developing an initiative for SES youth members to travel to Canberra for the national memorial service.

The inclusion of a tour of Parliament House, tour of the ACT SES facilities, sitting as observers at a National Board meeting and then participating in the special dinner was greatly appreciated by all.

The feedback and acknowledgement by other agencies has been very positive.

Chairman's Report - Continued

National Emergency Services Memorial Service

The involvement of the NSESVA in the annual memorial service is a great opportunity for all Board and Council members to meet and attend this service.

The SES contingent was well received, and it gave a great opportunity to network across other emergency services and agencies.

The inclusion by AFAC of the eight SES Youth members from around the country, as a guard of honour for the official party and assisting family members in finding names on the plaques, was seen by many of the Emergency Service leaders and representatives as a very positive initiative by the NSESVA.

This will lead us to next year, with a little more time for planning and to improve the process.

The Future

The NSESVA has a bright future as the Board members, Directors and Councillors, show initiative in areas that need to be addressed, with new ideas and energy, such as the youth initiative, which the Board has determined will happen again next year.

The AFAC19 paper and presentation on "Women in the SES" being presented by Board members Faye Bendrups and myself in August 2019, I am sure will start a conversation amongst some agencies.

In closing I would like to say that this has been a very busy year as the Board is still forming and determining where it can make the most positive affect on the State Emergency Service, the SES Volunteers and the Communities we all serve.

I thank all the Directors, Councillors, and our supporters for all their hard work and support.

A handwritten signature in black ink, appearing to read 'G Hall', enclosed within a large, thin, hand-drawn oval.

Gordon Hall ESM

Chairman

NSESVA Board

Highlights

Membership

The period 2018/19 saw the strengthening of the Association with all eight state and territory Associations working closely together for the betterment of the 28 000 State Emergency Service Volunteers across the country.

This is a great achievement for all SES Volunteers to be represented and recognised Nationally.

Fundraising

The Association commenced fundraising by running raffles with OneContact in November 2016. The 2017 – 18 year saw some states/territories join the fund-raising program and although slow in some areas, it will gradually increase.

The National Association directs funds raised in each State or Territory back to that State or Territory and is keeping a watching brief over the conduct and profitability of these raffles.

SES Youth Contingent at the National Emergency Services Memorial Service

The Board decided to bring an SES youth Volunteer from each jurisdiction to Canberra to attend the memorial service.

During this visit they attended an NSESVA National Council meeting as observers, had a tour of Parliament house, a tour of the ACT SES facilities and were part of a special dinner in their honour.

Their participation at the Memorial Service was well received and the Association and SES has been well recognised for this initiative.

Representation

The Australian Emergency Management Volunteers Forum was moved to the Home Affairs Department in 2018, and then moved on to AIDR in July 2019 as it was a better fit. NSESVA Chair, Gordon Hall ESM, is the SES representative and has attended all meetings of the Forum.

As an Associate Member of the Australasian Fire and Emergency Services Authorities Council, Dr Faye Bendrups represents the NSESVA on the Volunteer Management Technical Group, SES Fitness for Role Steering Committee, AIDR Dranzsen Forum, BNHCRC Advisory Group and the AIDR Spontaneous Volunteer Handbook Working Group.

The Board of Directors continued their annual attendance and laying of a memorial wreath at the National Emergency Services Memorial held in Canberra.

The NSESVA continues its alliance with the Australian Volunteer Fire Associations (CAVFA).

The Leadership Team



Gordon Hall ESM

Chair

(President WA SESVA)

Gordon started in 1993 as an SES Volunteer with the Swan Unit of the WA SES. During that time he was involved in a number of searches and operations. Gordon has been involved in the WA SES Volunteers Association since 1995 and has served as an SES Consultative Committee representative. He was appointed to the first FESA Board as the Representative from the State Emergency Service. In 1999 he was appointed as a Director with FESA and retired in 2011. Gordon was elected President of the WA SESVA in 2013 and serves as the Chair of the SES Volunteer Advisory Committee.



Dr. Faye Bendrups

Vice Chair

(Victoria)

Faye is a VICESES volunteer Controller with extensive operational experience, including as an Operations Officer, Safety Officer, Staging Area Manager and Base Camp Manager for numerous fire support deployments. She is the Secretary (formerly Chair) of the Victoria SES Volunteers Association and serves on various local, state and national EM reference groups. She has a Cert IV in Frontline Management, received an Emergency Services Foundation scholarship for research into earthquake and tsunami response in Peru, and is recipient of the Victorian Premier's Volunteer Champion Award for Leadership.



Doreen McEncroe ESM

Secretary/Treasurer

(President ACT SESVA)

Doreen McEncroe has been an active member of the ACT State Emergency Service having been involved in all the major flood, storm and bushfire incidents.

Known for her sense of duty and calm in an emergency, Doreen was awarded the Emergency Service Medal in 2010 for distinguished service. She has also been awarded the 2003 Inaugural recipient of the ACT Volunteer of the Year Award in the Emergency Service category. Doreen is President of the ACT SES Volunteers Association.

David Rowlands
Director

President of the Victorian
State Emergency Service
Volunteers Association

Warren Hicks
Director

President of the SA
State Emergency
Service Volunteers
Association

Eddie Cowie
Director

President of the
Queensland State
Emergency Service
Volunteers Association

Kim Davis ESM
Director

President of the NSW
State Emergency Service
Volunteers Association

Sharon Kearney ESM
Director

President of the
Northern Territory State
Emergency Service
Volunteers Association

Chris Draffin ESM
Director

President of the Tasmania
State Emergency Service
Volunteers Association



Our People

Structure

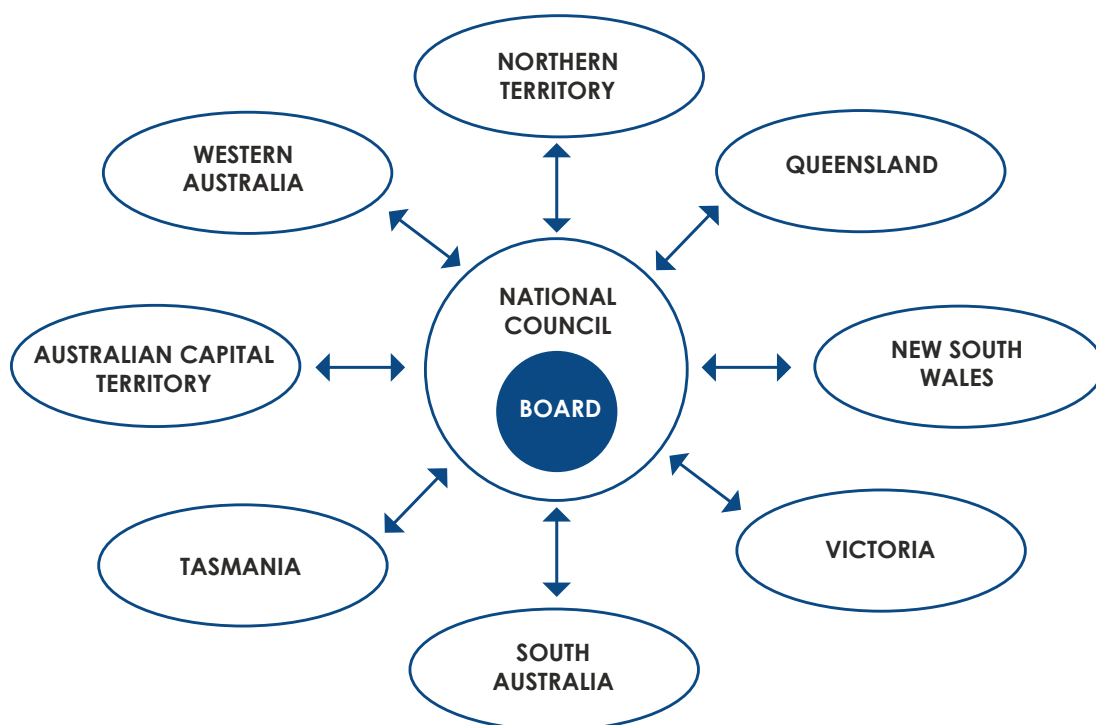
The National State Emergency Service Volunteers Association is a coalition of each State and Territory Volunteers Association.

A Board of Directors oversees the operation of the organisation. The President (or equivalent) of each State and Territory Volunteers Association is appointed as a Director of the organisation. The positions of Vice Chair and Secretary/Treasurer of the National Association provide leadership to the Board in formulating strategy, policy, risk and financial management.

Each State and Territory may also nominate an independent representative from their own State or Territory Association to become a member of the National Council. These representatives and the Board form the National Council. The National Council considers, researches and makes recommendations to the Board on issues that are relevant to State and Territory Emergency Service Volunteers.

The Chair, Vice Chair and Secretary/Treasurer are elected by the National Council and they form the executive group to take care of the day to day business.

No person may serve for more than six (6) years in a position.



About Us

The National State Emergency Service Volunteers Association was established in 2015 after years of work and negotiations between each State and Territory SES Volunteers Associations.

The National State Emergency Service Volunteers Association is an incorporated Association established as a not for profit entity that is registered with the Australian Charities and Not for Profit Commission.

The Association is actively working to achieve nationally consistent goals that represent the interests of its members, advocating for them when appropriate.

The Association also provides a forum for national cross jurisdiction communication, collaboration and coordination on common issues in the emergency management arenas that affect State and Territory Emergency Service volunteers.

As a peak body, the Association provides financial and administrative support to each State and Territory Association.

Mission

Advancing SES Volunteers through National Representation and Advocacy.

Vision

To lead and influence change.

Objectives

The objectives of the National State Emergency Service Volunteers Association are to:

- Provide a collective voice on issues of common interest to SES volunteers
- Enable national collaboration and coordination of responses on matters of national importance
- Assist State and Territory Volunteers Associations
- Provide a collective voice on issues of common interest



Board of Directors May 2019

(Absent from Picture: Kim Davis)



Strategies

Profile Growth

Establish an Engagement Plan on how we will effectively communicate with a diverse audience to increase awareness of the National SES Volunteers Association's role within the volunteering community across Australia.

Governance

Build rules and operating procedures that provide transparency in all activities that the Association undertakes so that our stakeholders have confidence in all that we do.

Advocacy

Develop nationally consistent positions on matters that are relevant to all the State and Territory Associations and communicating to our stakeholders.

Values

Trust

To provide effective stewardship of the organisation for the benefit of our members

Respect

To accept everyone and appreciate them for their differences and points of view

Volunteering

To give, without benefit or gain, to our organisation in order to support and represent other volunteers

Leadership

To make decisions for the benefit of our members

Integrity

To apply moral and ethical standards to all decisions that we make

Professionalism

To use our skills and experience to grow and build a sustainable organisation

Auditor's Report

The independent auditors returned an unqualified set of accounts. In this year of fundraising operations no issues were identified that required further action. The Association will maintain and improve its current reporting and governance framework.



**National State Emergency Service
Volunteers Association Ltd**

ABN: 64 606 107 215

**Annual Financial Report
30 June 2019**



National State Emergency Service Volunteers Association Ltd

ABN: 64 606 107 215

Annual Financial Report

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National State Emergency Services Volunteers Association Ltd

ABN: 64 606 107 215

Directors' Report

For the year ended 30 June 2019

The directors present their report together with the financial report of National State Emergency Service Volunteers Association Ltd ("the Company") for the year ended 30 June 2019 and the auditor's report thereon.

Directors

The directors of the Company at any time during or since the end of the financial year are:

Director	Board Experience
Gordon Maxwell Hall, ESM	Director, Chair
Doreen Joan McEncroe, ESM	Director, Secretary/Treasurer
Faye Bendrups	Director, Vice Chair
Edward Conrad Cowie	Director
Warren Anthony Hicks	Director
Sharon Louise Kearney, ESM	Director
David Rowlands	Director
Christopher Draffin, ESM	Director
Kim Davis, ESM	Director

Company secretary

Doreen Joan McEncroe was appointed to the position of Company Secretary on 28 May 2015. Doreen is also a director of the Company.

Directors' meetings

The number of directors' meetings (including meeting of committees of directors) and number of meetings attended by each of the directors of the Company during the financial year are:

Director name	Board meetings	
	No. of meetings attended	No. of meetings held*
Gordon Maxwell Hall	11	11
Doreen Joan Mcencroe	10	11
Faye Bendrups	11	11
Edward Conrad Cowie	10	11
Warren Anthony Hicks	10	11
Sharon Louise Kearney	8	11
David Rowlands	10	11
Christopher Draffin	9	11
Kim Davis	9	11

*- number of meetings held during the time the director held office during the year.

Principal activities

The principal activities of the Company during the financial year were the raising of funds to assist in the development of the National State Emergency Service Volunteers Association Ltd ("Company") and the ongoing support of its members.

National State Emergency Service Volunteers Association Ltd also provides tangible benefits to the Company and its members by raising funds to promote and fund the Company's objectives and activities. National State Emergency Service Volunteers Association Ltd also makes submission to government and other bodies to collaborate on matters of national significance that impact SES volunteers.

National State Emergency Services Volunteers Association Ltd

ABN: 64 606 107 215

Directors' Report

For the year ended 30 June 2019

Short-term and long-term objectives

The company's short term objectives are to:

- Raise funds to support the Company in meeting its strategic milestones and supporting its members during the financial year.

The company's long-term objectives are to:

Profile Growth

- Establish an Engagement Plan on how we will effectively communicate with a diverse audience to increase awareness of the National SES Volunteers Association's role within the volunteering community across Australia

Governance

- Build rules and operating procedures that provide transparency in all activities that the Association undertakes so that our stakeholders have confidence in all that we do.

Advocacy

- Develop nationally consistent positions on matters that are relevant to all the State and Territory associations and communicating to our stakeholders

Strategies

To achieve its stated objectives, the company has adopted the following strategies:

- The National State Emergency Service Volunteers Association was established in 2015 after years of work and negotiations between each State and Territory State Emergency Service Volunteers Association. The National State Emergency Service Volunteers Association Ltd was established as a not for profit entity that is registered with the Australian Charities and Not-for-Profit Commission.
- The Company is actively working to achieve nationally consistent goals that represent the interest of its members, advocating for them when appropriate.
- The Company also provides a forum for national cross jurisdiction communication, collaboration and coordination on common issues in the emergency management arenas that affect State Emergency Service Volunteers
- As peak body the Company provides financial and administrative support to each State and Territory Association

Membership

The Company is a Company limited by guarantee to the amount stated in the company's constitution. In accordance with the Constitution of the Company, every member of the Company undertakes to contribute an amount limited to \$Nil per member in the event of the winding up of the Company, during the time he or she is a member or within one year thereafter.

The number of members as at 30 June 2019 is as follows

	2019
	No.
Ordinary	8

Operating and financial review

Overview of the company

The surplus for the year amounted to \$5,094 (2018: deficit of \$311,889). This resulted after charging \$Nil (2018: \$Nil) for depreciation and before charging \$Nil (2018: \$Nil) for income tax.

Significant changes in the state of affairs

In the opinion of the directors there were no significant changes in the state of affairs of the Company that occurred during the financial year under review.

National State Emergency Services Volunteers Association Ltd

ABN: 64 606 107 215

Directors' Report

For the year ended 30 June 2019

Dividends

The Company is a company limited by guarantee and is prevented by its constitution from paying dividends.

Environmental regulation

The Company's operations are subject to various environmental regulations under both Commonwealth and State legislation.

The Board believes that the Company has adequate systems in place for the management of its environmental requirements and is not aware of any breach of those environmental requirements as they apply to the Company.

Events subsequent to reporting date

No other matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations, or the state of affairs of the Company in future financial years.

Likely developments

The directors do not anticipate any particular development in the operations of the Company which will affect the result in subsequent years.

Indemnification and insurance of officers

The Company has provided for and paid premiums during the year for directors' and officers' liability and legal expenses insurance contracts.

The insurance premiums relate to:

- Costs and expenses incurred by the relevant officers in defending proceedings, whether civil or criminal and whatever their outcome.
- Other liabilities that may arise from their position, with the exception of conduct involving a wilful breach of duty or improper use of information or position to gain a personal advantage.

The directors have not included details of the nature of the liabilities covered and the amount of the premium paid in respect of the directors' and officers' liability and legal expenses insurance contracts, as such disclosure is prohibited under the terms of the contract.

Auditor's independence declaration

The auditor's independence declaration is set out on page 4 and forms part of the directors' report for financial year ended 30 June 2019.

This report is made in accordance with a resolution of the directors:

Dated at *CANBERRA* this *13* day of *OCTOBER* 2019.



Gordon Hall
Director



Doreen McEncroe
Director



Strategic Audit Services
Chartered Accountants

Auditor's independence declaration
Under Section 307C of the Corporations Act 2001
To the members of
National State Emergency Service Volunteers Association Ltd
ABN: 64 606 107 215

To: the directors of National State Emergency Service Volunteers Association Ltd

I declare that, to the best of my knowledge and belief, in relation to the audit for the financial year ended 30 June 2019 there have been:

- No contraventions of the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- No contraventions of any applicable code of professional conduct in relation to the audit.

Strategic Audit Services Pty Limited
Chartered Accountants

S Balam
Director

13 October 2019.

Canberra.

Principal
Sharma Balam

Bella Vista
Suite 406, 33 Lexington Drive
Bella Vista NSW 2153

Postal
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Baulkham Hills NSW 2153

Ph: (02) 8882 9188
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Strategic Audit Services
Pty Ltd

ACN: 139 121 841



National State Emergency Services Volunteers Association Ltd
ABN: 64 606 107 215
Statement of comprehensive income
For the year ended 30 June 2019

	Note	2019 \$	2018 \$
Revenue	4	5,943,690	5,186,829
Changes in inventory of finished goods		(3,734,830)	(3,919,040)
Member expenses	5	(2,090,294)	(1,341,189)
Other expenses		(113,472)	(238,489)
Surplus/(deficit) before interest, income tax expense and depreciation (EBITDA)		5,094	(311,889)
Depreciation		-	-
Results from operating activities		5,094	(311,889)
Net financing activities	6	-	-
Surplus/(deficit) before income tax		5,094	(311,889)
Income tax expense		-	-
Surplus/(deficit) for the period		5,094	(311,889)
Other comprehensive income		-	-
Total comprehensive income for the period		5,094	(311,889)

National State Emergency Services Volunteers Association Ltd
ABN: 64 606 107 215
Statement of changes in member's funds
For the year ended 30 June 2019

	Note	2019	2018
		\$	\$
Members funds			
Balance at 1 July		(169,046)	142,843
Surplus/(deficit) for the period		5,094	(311,889)
Other comprehensive income		-	-
Balance at 30 June	11	<u>(163,952)</u>	<u>(169,046)</u>

National State Emergency Services Volunteers Association Ltd
ABN: 64 606 107 215
Statement of financial position
For the year ended 30 June 2019

	Note	2019 \$	2018 \$
Assets			
Current assets			
Cash and cash equivalents	7	600,174	181,838
Trade and other receivables	8	304,493	821,899
Other assets	9	67,140	849,279
Total current assets		<u>971,807</u>	<u>1,853,016</u>
Total assets		<u>971,807</u>	<u>1,853,016</u>
Liabilities			
Current liabilities			
Trade and other payables	10	1,055,759	1,942,062
Total current liabilities		<u>1,055,759</u>	<u>1,942,062</u>
Non-current liabilities			
Trade and other payables	10	80,000	80,000
Total non-current liabilities		<u>80,000</u>	<u>80,000</u>
Total liabilities		<u>1,135,759</u>	<u>2,022,062</u>
Net (deficiency)		<u>(163,952)</u>	<u>(169,046)</u>
Members' funds			
Members' funds	11	(163,952)	(169,046)
Total members' funds		<u>(163,952)</u>	<u>(169,046)</u>

National State Emergency Services Volunteers Association Ltd
ABN: 64 606 107 215
Statement of cash flows
For the year ended 30 June 2019

	Note	2019 \$	2018 \$
Cash flows from operating activities			
Cash receipts from customers		6,461,096	4,959,791
Cash paid to suppliers and employees		<u>(6,042,760)</u>	<u>(5,034,812)</u>
Cash generated from operations		418,336	(75,021)
Interest received		-	-
Net cash from operating activities		<u>418,336</u>	<u>(75,021)</u>
Cash flows from investing activities			
Payment for available-for-sale investments		-	-
Proceeds from sale of available-for-sale assets		<u>-</u>	<u>-</u>
Net cash used in investing activities		<u>-</u>	<u>-</u>
Cash flows from financing activities			
Net cash used in financing activities		<u>-</u>	<u>-</u>
Net increase/(decrease) in cash and cash equivalents		418,336	(75,021)
Cash and cash equivalents at 1 July		181,838	256,859
Cash and cash equivalents at 30 June	7	<u>600,174</u>	<u>181,838</u>

National State Emergency Services Volunteers Association Ltd

ABN: 64 606 107 215

Notes to the financial statements

For the year ended 30 June 2019

1. Reporting entity

National State Emergency Service Volunteers Association Ltd ("the Company") is incorporated and domiciled in Australia as a company limited by guarantee. The address of the Company's registered office is Unit 1/2-6 Lindsay Street, Rockdale NSW 2216.

The financial statements of the Company are as at and for the year ended 30 June 2019.

The principal activities of the Company are to consolidate and represent the views of the members of National State Emergency Service Volunteers Association Ltd in dealing with its members, the Government, media and the general public and to support the development of the organisation nationally to support SES volunteers.

2. Basis of preparation

(a) Statement of compliance

National State Emergency Service Volunteers Association Ltd applies Australian Accounting Standards – Reduced Disclosure Requirements as set out in AASB 1053: *Application of Tiers of Australian Accounting Standards* and AASB 1010-2: *Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements*.

The financial report is a general purpose financial report which has been prepared in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and interpretations issued by the Australian Accounting Standards Board ("AASB"), the *Corporations Act 2001*. The company is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial statements were approved by the Board of Directors on 2019.

(b) Basis of measurement

The financial statements have been prepared on the historical cost basis.

(c) Functional and presentation currency

The financial statements are presented in Australian dollars, which is the Company's functional currency.

(d) Use of estimates and judgements

The preparation of financial statements in conformity with AASBs requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Information about critical judgements in applying accounting policies that have the most significant effect on the amounts recognised in the financial statements and assumptions and estimation uncertainties that have a significant risk of resulting in a material adjustment within the next financial year, are included in the notes to the financial statements.

National State Emergency Services Volunteers Association Ltd

ABN: 64 606 107 215

Notes to the financial statements

For the year ended 30 June 2019

3.

Significant accounting policies

The accounting policies set out below have been applied consistently to all periods presented in these financial statements, which addresses changes in accounting policies.

(a) Going concern

The financial statements have been prepared on a going concern basis, which contemplates continuity of business and the realization of assets and settlement of liabilities in the ordinary course of business.

The Company has recorded a surplus of \$5,094 for the year ended 30 June 2019 (2018: loss of \$311,889), total accumulated loss of \$163,952 (2018: \$169,046). The working capital deficiency amounted to \$83,952 (2018: deficiency of \$89,046).

The ability of the company to remain as a going concern is dependent on the following:

- The company achieving its forecast results in order to enable them to generate sufficient cash flow to maintain its operations, and growth of revenue in States and Territories which have had a lower uptake for donations historically.

After reviewing the forecast cash flows, the directors of National State Emergency Service Volunteers Association Ltd consider the company will continue to fulfill all obligations as and when they fall due for the foreseeable future. The Directors believe the cash flow required is achievable and accordingly consider that the company's financial statements should be prepared on a going concern.

Accordingly, no adjustment have been made to the financial statements relating to the recoverability and classification of recorded asset amount, or to amounts and classifications of liabilities that might be necessary should the company not continue as a going concern

(b) Income tax

No provision for income tax has been raised as the entity is exempt from income tax under Div 50 of the Income Tax Assessment Act 1997.

(c) Financial Instruments

Recognition and measurement

Financial instruments are initially measured at cost on trade date, which includes transaction costs when the related contractual rights or obligations exist. Subsequent to initial recognition these instruments are measured as set out below:

Financial assets at fair value through profit and loss

A financial asset is classified in this category if acquired principally for the purpose of selling in the short term or if so designated by management and within the requirements of AASB139: Recognition and Measurement of Financial Instruments. Derivatives are also categorised as held for trading unless they are designated as hedges. Realised and unrealised gains and losses arising from changes in fair value of these assets are included in the statement of comprehensive income in the period in which they arise.

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in the active market, and are stated at amortised cost using the effective interest rate method.

Held-to-maturity investments

These investments have fixed maturities, and it is the Company's intention to hold these investments to maturity. Any held-to-maturity investments are stated at amortised cost using the effective interest rate method.

National State Emergency Services Volunteers Association Ltd

ABN: 64 606 107 215

Notes to the financial statements

For the year ended 30 June 2019

3. Significant accounting policies (continued)

(c) Financial Instruments

Available-for-sale financial assets

Available-for-sale financial assets include any financial asset not included in the above categories. Available-for-sale financial assets are reflected at fair value. Unrealised gains and losses arising from changes in fair value are taken directly into equity.

Financial liabilities

Non-derivative financial liabilities are recognised at amortised cost, comprising original debt less principal repayments and amortisation.

Fair value

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including arms-length transactions, reference to similar instruments and option pricing models.

Impairment

At each reporting date, the directors assess whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether impairment has arisen. Impairment losses are recognised in the statement of comprehensive income.

(d) Impairment of assets

At each reporting date, the directors review the carrying values of tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the assets value, less costs to sell and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the statement of comprehensive income.

(e) Cash and cash equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks or financial institutions, other short term highly liquid investments with original maturities of three months or less, and bank overdrafts.

(f) Revenue

Revenue from the sale of goods is recognised upon the delivery of goods to customers.

Raffles revenues are recognised when the respective raffles are drawn and the amounts have been received from customers. Raffle ticket entries are issued once the pledged amount is received. It is not possible for the Company to reliably estimate the number of pledges that will result in raffle tickets being issued in each competition.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Donation and bequest revenues are recognised when the Company receives the amounts pledged.

All revenue is stated net of the amount of goods and services tax (GST).

National State Emergency Services Volunteers Association Ltd
ABN: 64 606 107 215
Notes to the financial statements
For the year ended 30 June 2019

3. Significant accounting policies (continued)

(g) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the taxation authority. In these circumstances, the GST is recognised as part of the cost of acquisition or the asset, or as part of an item of expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Cash flows are presented in the statement of cash flows on a gross basis, except for the GST component of investing and financial activities, which are disclosed as operating cash flows.

(h) Financial income and expenses

Financial income comprises interest income on funds invested that are recognised in profit or loss. Interest income is recognised as it accrues in profit or loss, using effective interest method.

(i) Accounts payable and other payables

Accounts payable and other payables represent the liabilities outstanding at the end of the reporting period for goods and services received by the Company during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

(j) New standards and interpretations not yet adopted

A number of new standards, amendments to standards and interpretations are effective for annual reporting periods beginning after 1 July 2018, have not been applied in preparing these financial statements. None of these are expected to have a significant effect on the financial statements of the company.

National State Emergency Services Volunteers Association Ltd
ABN: 64 606 107 215
Notes to the financial statements
For the year ended 30 June 2019

	2019 \$	2018 \$
4. Revenue		
Net raffle income	5,939,340	5,186,829
Donations and bequests	4,350	-
	<u>5,943,690</u>	<u>5,186,829</u>
5. Member expense		
Members meeting	52,985	61,993
Grant expenditure	2,037,309	1,279,196
	<u>2,090,294</u>	<u>1,341,189</u>
6. Net financing income		
Interest income	-	-
	<u>-</u>	<u>-</u>
7. Cash and cash equivalents		
Cash at bank	600,174	181,838
	<u>600,174</u>	<u>181,838</u>
8. Trade and other receivables		
Trade debtors	24,775	534,676
Sundry debtors	279,718	287,223
	<u>304,493</u>	<u>821,899</u>
9. Other assets		
Prepayments	14,383	761,067
GST receivable	52,757	88,212
	<u>67,140</u>	<u>849,279</u>
10. Trade and other payables		
Current		
Accrued expense	648,318	1,025,681
Other creditors	-	50,038
Income received in advance	407,441	866,343
	<u>1,055,759</u>	<u>1,942,062</u>
Non-current		
Other creditors	80,000	80,000
	<u>80,000</u>	<u>80,000</u>
11. Members' funds		
Balance at 1 July	(169,046)	142,843
Total recognised income and expense	5,094	(311,889)
Balance at 30 June	<u>(163,952)</u>	<u>(169,046)</u>

National State Emergency Services Volunteers Association Ltd

ABN: 64 606 107 215

Notes to the financial statements

For the year ended 30 June 2019

12. Key management personnel

a) Directors

The following persons were non-executive directors of the Company during the year:

Gordon Maxwell Hall	Warren Anthony Hicks
Doreen Joan McEncroe	Sharon Louis Kearney
Faye Bendrups	David Rowlands
Christopher Daffins	Edward Conrad Cowie

b) Other key management personnel

The following persons also had authority and responsibility for planning, directing and controlling the activities of the Company, directly or indirectly during the financial year:

Name	Position
Doreen McEncroe	Public Officer

	2019	2018
	\$	\$

c) Key management personnel compensation

Benefits and payments made to the directors and
Other key management personnel named in (a)
and (b)

	-	-
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13. Related parties

Directors' transactions with the Company

From time to time, directors of the Company, or their director related entities, may purchase goods from the Company. These purchases are on the same terms and conditions as those entered into by other company employees and customers and are trivial or domestic in nature.

Apart from the details disclosed in this note, no director has entered into a material contract with the company since incorporated date, as there were no material contracts involving directors' interest existing at period end.

14. Company details

The Company is incorporated and domiciled in Australia as a company limited by guarantee.

At 30 June 2019 there were 8 members (2018: 8 members).

The Registered Office of the Company is Unit 1/2-6, Lindsay Street, Rockdale NSW 2216.

In accordance with the constitution of the Company, every member of the Company undertakes to contribute an amount limited to \$Nil per member in the event of the winding up of the Company during the time that s/he is a member or within one year thereafter, the total liability in the event of winding up is \$Nil.

15. Commitments

Operating lease commitments

Non-cancellable operating leases contracted for but not recognised in the financial statements

Payable – minimum lease payments:

- Not later than 12 months	-	-
- Later than 12 months but not later than 5 years	-	-
	-	-

National State Emergency Services Volunteers Association Ltd
ABN: 64 606 107 215
Notes to the financial statements
For the year ended 30 June 2019
16. Fundraising appeals conducted during the year

Fundraising appeals conducted during the financial year included raffles conducted by an unrelated third party on behalf of the company (in NSW only).

	2019	2018
	\$	\$
i) Results of fundraising appeals.		
Gross proceeds from fundraising appeals	4,452,388	3,028,522
Less: Direct costs of fundraising appeals	(2,671,433)	(1,937,147)
Net surplus obtained from fundraising appeals	<u>1,780,955</u>	<u>1,091,375</u>
ii) Application of net surplus obtained from fundraising appeals.		
Expenditure on direct services	-	-
Administration expenses	222,619	151,426
Total fundraising expenses	<u>222,619</u>	<u>151,426</u>
iii) Other income	<u>-</u>	<u>-</u>

iv) Surplus

The surplus of \$1,558,336 (2018: \$939,949) of the \$1,780,955 (2018: \$1,091,375) surplus available from fundraising appeals conducted over total expenditure of \$222,619 (2018: \$151,426) were made as follows:

Transfers to members' funds	<u>1,558,336</u>	<u>939,949</u>
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v) Comparison of certain monetary figures and percentages

	2019	2019	2018	2018
	\$	%	\$	%
Total cost of fundraising	2,671,433	60.00	1,937,149	63.96
Gross proceeds from fundraising	4,452,388		3,028,522	
Net surplus from fundraising	1,780,955	40.00	1,091,375	36.04
Gross proceeds from fundraising	4,452,388		3,028,522	
Direct cost of services	-	-	-	-
Total expenditure	2,894,052		2,088,573	
Total cost of services	222,619	5.00	151,426	5.00
Total income received	4,452,388		3,028,522	

National State Emergency Services Volunteers Association Ltd
ABN: 64 606 107 215
Notes to the financial statements
For the year ended 30 June 2019

17. Subsequent events

There have been no events subsequent to balance date which would have a material effect on the Company's financial statements at 30 June 2019.

18. Contingent liabilities

During the year the company received a number of claims from a related party in relation to expenditure incurred by them on behalf of the company, which is disputed by the company, due to lack of authorisation and or substantiation.

The directors are of the opinion that provisions are not required in respect of those matters, as it is not probable that a future sacrifice of economic benefits will be required or the amount is not capable of reliable measurement.

National State Emergency Services Volunteers Association Ltd
ABN: 64 606 107 215
Directors' declaration
For the year ended 30 June 2019

In the opinion of the directors of National State Emergency Service Volunteers Association Ltd ("the Company"):

- (a) the financial statements and notes, set out on pages 7 to 18 are in accordance with the *Corporations Act 2001*, including:
 - (i) giving a true and fair view of the financial position of the company as at 30 June 2019 and of its performance, as represented by the results of its operations and its cash flows, for the year ended on that date; and
 - (ii) complying with Australian Accounting Standard - Reduced Disclosure Requirements; and
- (b) there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

Dated at *CANBERRA* this *13th* of *OCTOBER* 2019.

Signed in accordance with a resolution of the directors:


Gordon Hall
Director


Doreen McEncroe
Director



Strategic Audit Services
 Chartered Accountants

**Independent auditors report to the members of
 National State Emergency Service Volunteers Association Ltd**

Report on the financial Report Opinion

We have audited the accompanying financial report of National State Emergency Service Volunteers Association Ltd (“the Company”), which comprises the statement of financial position as at 30 June 2019 and the statement of comprehensive income, statement of changes in member’s funds and statement of cash flows for the year ended on that date, a summary of significant accounting policies and other explanatory notes set out on pages 7 to 18 and the directors’ declaration set out on page 19.

Audit opinion pursuant to the Charitable Fundraising (NSW) Act 1991

In our opinion, the accompanying financial report of National State Emergency Service Volunteers Association Ltd, is in accordance with the *Corporations Act 2001* including:

- the financial report gives a true and fair view of the financial results of the fundraising appeal activities for the financial year ended 30 June 2019;
- the financial report has been drawn up, and the associated records have been properly kept for the year ended 30 June 2019;
- money received as a result of fundraising appeal activities conducted during the year ended 30 June 2019 has been properly accounted for and applied in accordance with the Charitable Fundraising (NSW) Act 1991 and Regulations; and
- there are reasonable grounds to believe that National State Emergency Service Volunteers Association Ltd will be able to pay its debts as and when they fall due.

Basis of opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor’s Responsibilities for the Audit of the Financial Report* section of our audit. We are independent of the Company in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 Code of Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of the company, would be in the same terms if given to the directors as at the time of this auditor’s report.

In addition, our audit report has also been prepared for the members of the Company in accordance with Section 24(2) of the Charitable Fundraising (NSW) Act 1991. Accordingly we have performed additional work beyond that which is performed in our capacity as auditors pursuant to the *Corporations Act 2001*.

These additional procedures included obtaining an understanding of the internal control structure for fundraising appeal activities and examination, on a test basis, of evidence supporting compliance with the accounting and associated record keeping requirements for fundraising appeal activities pursuant to the Charitable Fundraising (NSW) Act 1991 and Regulations.

It should be noted that the accounting records and data relied upon for reporting on fundraising appeal activities are not continuously audited and do not necessarily reflect after the event accounting adjustments and the normal period-end financial adjustments for such matters as accruals, prepayments, provisioning and valuations necessary for period-end financial report preparation.

Emphasis of Matter

Without qualifying our opinion, we draw attention to Note 3 (a) in the financial report which indicated that the company had a working capital deficiency of \$83,952, recorded a surplus of \$5,094 for the year ended 30 June 2019, together with a net deficiency in assets amounting to \$163,952. These conditions indicate the existence of material uncertainty which may cast doubt about the company’s ability to continue as a going concern.

Responsibilities of the Directors for the Financial Report

The directors of the Company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standard – Reduced Disclosure Requirements and the *Corporations Act 2001* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error. In preparing the financial report, the directors are responsible for assessing the Company’s ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or have no realistic alternative to do so.



Strategic Audit Services
 Chartered Accountants

**Independent auditors report
 to the members of
 National State Emergency Service Volunteers Association Ltd**

Auditor’s Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Accounting Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misinterpretations, or the override of internal controls.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the entity’s internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management’s use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity’s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor’s report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor’s report. However, future events or conditions may cause the entity to cease or continue as a going concern.
- Evaluate the overall presentation structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves a fair presentation
- Obtain sufficient appropriate audit evidence regarding the financial information of the Company or business activities within the Company to express an opinion on the financial report. We are responsible for the direction, supervision and performance of the Company audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that we identify during our audit. We also provide the directors with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Strategic Audit Services Pty Limited
 Chartered Accountants



S Balam
 Partner
 13 October 2019.
 Canberra.

Principal
 Sharma Balam

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**Strategic Audit Services
 Pty Ltd**

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